

BRIGHTON & HOVE CITY COUNCIL

AUDIT COMMITTEE

4.00pm 30 JUNE 2009

COMMITTEE ROOM 1, HOVE TOWN HALL

DECISION LIST

Part One

10. SUPPLEMENTARY FEE LETTER 2008/09 AUDIT

Contact Officer: Ian Withers *Tel:* 29-1323
Ward Affected: All Wards;

RESOLVED – That the Audit Committee notes the Supplementary Fee Letter 2008/09.

11. ICT RISKS - BUSINESS CONTINUITY

Contact Officer: Mary van Beinum *Tel:* 01273 291062
Ward Affected: All Wards;

RESOLVED – That the Audit Committee notes the extract minute from the Overview & Scrutiny Commission, and that an item is added to the agenda for the next meeting to discuss ICT Risks – Business Continuity and a request made that the Assistant Director for ICT attend the next meeting.

13. STATEMENT OF ACCOUNTS 2008/2009

Contact Officer: Richard Szadziewski *Tel:* 29-1233
Ward Affected: All Wards;

RESOLVED – That the Audit Committee:

1. Approves the Statement of Accounts for 2008/09 and notes that these are subject to audit;
2. Notes that actual revenue outturn for the Council for 2008/09 was an underspend of £3.308 million;
3. Notes the budget changes and future commitments totalling £2.500 million approved by Cabinet on 11 June 2009;
4. Notes that individual overspendings and underspendings will not be carried forward to 2008/09 and that the £3.308 million underspend has

- been transferred to General Reserves;
- Notes that there was a deficit on the Housing Revenue Account for the year of £1.748 million; and
 - Notes the provisions and contingent liabilities included in the accounts.

14. ANNUAL GOVERNANCE STATEMENT 2008/2009

Contact Officer: Ian Withers *Tel: 29-1323*
Ward Affected: All Wards;

RESOLVED – That the Audit Committee approves the Annual Governance Statement and that:

- The Leader of the Council and Chief Executive are recommended to sign the approved Annual Governance Statement; and
- The actions arising from the review are noted.

15. ASSURANCES FROM THOSE CHARGED WITH GOVERNANCE

Contact Officer: Nigel Manvell *Tel: 29-3104*
Ward Affected: All Wards;

RESOLVED – That the letter of Assurance to Support the Financial Statements 2008/09 is noted.

16. REPORT OF THE OUTCOME OF THE RISK AND OPPORTUNITY MANAGEMENT (ROM) PROGRAMME 2008/09 AND THE PROPOSED ROM PROGRAMME 2009/10

Contact Officer: Jackie Algar *Tel: 29-1273*
Ward Affected: All Wards;

RESOLVED – That the Audit Committee:

- Notes the outcome of the Annual ROM programme 2008/09; and
- Approves the future planned activity detailed in the Annual ROM programme 2009/10.

18. REVIEW OF CORPORATE RISK MANAGEMENT ACTION PLANS (MAPS) 2009/10 - EXEMPT CATEGORY 3

Contact Officer: Jackie Algar *Tel: 29-1273*
Ward Affected: All Wards;

RESOLVED – That the Audit Committee notes the Corporate Risk Register and the Corporate Risk MAPs.

19. AUDIT AND BUSINESS RISK ANNUAL REPORT AND OPINION 2008/2009 - EXEMPT CATEGORY 3

Contact Officer: Ian Withers
Ward Affected: All Wards;

Tel: 29-1323

RESOLVED – That the Audit Committee notes the overall opinion of the Head of Audit & Business Risk regarding the adequacy and effectiveness of the City Council's internal control environment for 2008/09.

NB The above decisions will be implemented after close of business on 7 July 2009 unless they are called in.